

Town of Ridgeway
BOARD OF REVIEW
Tuesday, September 22, 2020
6:00 PM (must be in session for 2 hours)
Ridgeway Town Hall
6300 Town Hall Road
Ridgeway, WI 53582-9686

AGENDA

1. Call Board of Review to order.
2. Roll Call.
3. Confirmation of appropriate Board of Review & Open Meetings notices.
4. Select a Chairperson for Board of Review.
5. Select a Board of Review Vice-Chairperson.
6. Verify that a member has met the mandatory training requirements.
7. Verify that the Town has an ordinance for the confidentiality of income and expense information.
8. Review of new laws.
9. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests.
10. Filing & summary of Annual Assessment Report by Assessor's Office.
11. Receipt of the Assessment Roll by Clerk from the Assessor.
12. Receive the Assessment Roll & sworn statements from the Clerk.
13. Review the Assessment Roll & Perform Statutory Duties:
 - Examine the Roll,
 - Correct description or calculation errors
 - Add omitted property, and
 - Eliminate double assessed property.
14. Discussion/Action – Certify all corrections of error under state law (Sec. 70.43, Wis. Stats.).
15. Discussion/Action – Verify with the Assessor that Open Book changes are included in the Assessment Roll.
16. Allow taxpayers to examine assessment data.
17. During the first two hours, consideration of:
 - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - Requests for BOR hearing waiver to allow the property owner an appeal directly to Circuit Court,
 - Requests to testify by telephone or submit sworn written statement,
 - Subpoena requests, and
 - Act on any other legally allowed/required Board of Review matters.
18. Review Notices of Intent to File Objection.
19. Proceed to hear objections, if any & if proper notice/waivers given unless scheduled by another date.
20. Consider/Act on scheduling additional Board of Review Date(s).
21. 2020 Compliance
22. Adjourn (to future date If necessary).

Nancy Parkos
Town of Ridgeway Clerk

Posted on September 14, 2020

It is possible that members of & possibly a quorum of members of other Governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any environmental body at the above state meeting other than the Governmental body specifically referred to above in this notice.

Also upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call Clerk's Office (608.924.2247) at least 48 hours in advance to request adequate accommodations.